

PHONE POLICY

USE OF LIBRARY PHONES BY THE PUBLIC

A phone for public use is provided by the library. Short local calls may be made from Lines 1 and 2 on the telephone designated for public use.

Library phones are answered during regular library hours all hours and days the library is open. When the library is closed, an outgoing message on the answering machine will give hours of operation as well as direction to the library's web site.

Adopted by the Library Board 4/09/2002

Reviewed by the Hiawatha Public Library Board, November 2, 2004

Reviewed by the Library Board 8/14/07

Reviewed 3/15/11

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